

PETERBOROUGH WEST NEIGHBOURHOOD COMMITTEE

MONDAY 15 OCTOBER 2012

WARD FORUM 6.00PM – 6.30PM

NEIGHBOURHOOD PANEL 6.30PM – 7.30PM (CHAIR – BRIGID BAKER)

NEIGHBOURHOOD COMMITTEE 7.30PM (CHAIR – CLLR NICK ARCULUS)

**Venue: Copeland Community Centre, Copeland Centre, Bretton,
Peterborough, PE3 9YJ**

This Neighbourhood Committee will start with a Ward forum at 6pm. This will be a chance for you to talk to your Ward Councillor about any issues which are affecting your area.

Exhibition for the following will also be on display from 6pm with an opportunity for questions and answers from Officers:

- **PCC Transport and Infrastructure Planning Team – plans for future schemes and projects**
- **Enterprise Peterborough's Waste Management Team – roll out of new food waste bins**
- **Developers of Midland Road site – come and see the latest designs for the new development at Midland Road**

AGENDA

	Presented By
1. Apologies for Absence	Chairman
<i>To receive any apologies from members unable to attend the meeting</i>	
2. Declarations of Interest and Whipping Declarations	Chairman
<i>At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification" that has been disclosed to the Solicitor to the Council.</i>	
<i>Members must also declare if they are subject to their party group whip in relation to any items under consideration.</i>	

- 3. Minutes from the previous meeting** **Chairman & Neighbourhood Manager**
- To agree the minutes of the last meeting and matters arising (including update from Neighbourhood Manager)*
- 4. Open Session** **All**
- An opportunity for any member of the public, elected and co-opted members of the Neighbourhood Committee to raise anything that affects your area and to suggest items for future meetings*
- 5. Matters For Committee Decision** **All elected Members**
- Proposals and voting for the allocation of the capital budget of £25,000*
- 6. Updates on Matters of Interest Relevant to the Committee**
- a) **Verge Parking Improvements** **Andy Tatt
Transport Group
Manager**
- Discussion led exercise on proposals for additional parking and feedback received from local residents.*
- 7. Next Meeting**
- The next meeting will be held on Tuesday 15 January 2013, venue to be confirmed*

Committee Members:

Councillors:

West: Cllrs Nick Arculus (Chairman), Matthew Dalton, Yasmeen Maqbool
Bretton North: Cllrs Wayne Fitzgerald, Stuart Martin and Ann Sylvester
Bretton South: Cllr Mick Fletcher
Ravensthorpe: Cllrs Ed Murphy and Gul Nawaz

For enquiries about your Neighbourhood Committee or about this meeting please contact:

Neighbourhood Manager: Julie Rivett on 01733 864080 E-mail: julie.rivett@peterborough.gov.uk

Democratic Services: Louise Tyers on 01733 452284 E-mail: louise.tyers@peterborough.gov.uk

All members of the public in BRETTON NORTH, BRETTON SOUTH, WEST and RAVENSTHORPE WARDS are invited

**to attend a meeting of the
Peterborough West Neighbourhood Committee
(Area North and West 3)**

on

15 October 2012 at 7.30 pm

at Copeland Community Centre, Copeland, Bretton, Peterborough, PE3 9YJ

STANDING INVITATIONS

NAME	REPRESENTING
Lynn Betteridge	Cambridgeshire Fire & Rescue Service
Inspector Rob Hill	Cambridgeshire Police
Denham Hughes	Children's Services
Andy Barringer	HMRC
Steve Dumbrell / Michelle Duell	Westraven Community Hub
Chris Campling	NHS Peterborough
David Bacon	NHS Peterborough
Gary Goose	Safer Peterborough Partnership
Michael Bruce	Cross Keys Homes
Bernard Champness	Bretton Parish Council
Brigid Baker	North West Urban Panel
Richard Collins	Ellindon & Adderley Residents' Association
Ray Cave	Langley & Pyhill Residents Association
Audrey Goodwin and Sue Dunthorne	Netherton Neighbourhood Association
Mavis Dettmer	Residents Of Ravensthorpe Residents' Association
Joan King	Thorpe Gate Residents' Association
Terry Metcalfe	Westwood Residents' Association
Keith Wilson	Copeland Community Association
Claire Steele	Heltwate Community Association
Diane Corner	North Bretton Community Association
Jim Hagan	West Town Community Association
Ray Baker	Westwood & Ravensthorpe Community Association
Anthony Jarvis	South Bretton Community Association
Anan McCrudden	Bretton Group
Jill Wakefield	Westwood and Ravensthorpe Children's Centre
Judi Broadhead	Longthorpe and Netherton Residents Association

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**PETERBOROUGH WEST NEIGHBOURHOOD COMMITTEE
 (AREA NORTH & WEST 3)**

**MINUTES OF THE MEETING HELD ON 2 JULY, 7PM
 AT THE JACK HUNT SCHOOL, LEDBURY ROAD**

Members Present:

West	Councillor Arculus (Chairman) and Maqbool
Bretton North	Councillors Fitzgerald and Sylvester
Bretton South	Councillor Fletcher
Ravensthorpe	Councillor Murphy

Officers Present:

Laura Almond, Assistant Neighbourhood Manager, PCC
 Gary Goose, Strategic Safer and Stronger Peterborough Manager, PCC
 Gemma Wildman, Principal Strategic Planning Officer, PCC
 Jamie MacFarlane, Neighbourhood Environment Enforcement Officer, PCC
 Peter Tebb, Team Manager, Network Management Group, PCC
 Karen S Dunleavy, Governance Officer, PCC

Others Present:

Twenty two people registered their attendance at the meeting including residents and representatives from Her Majesty's Prison and Longthorpe and Netherton Residents Association.

Item	Discussion and Actions	Action
1. Apologies for Absence	Apologies received from Cllrs Dalton, Nawaz and Martin.	
2. Declarations of Interest	None	
3. Minutes from the previous meeting	The minutes from the meeting held on 27 March 2012, were agreed as a true and accurate record.	
4. Issues arising from previous Meeting	The Assistant Neighbourhood Manager advised that updates and details of completed actions were provided on tables. Councillor Murphy commented regarding the funding allocated for improvements to the Whitecross underpass and whether steps	

	<p>should be made to recover the public money from the appropriate authorities.</p> <p>Councillor Murphy commended the efficiency of the police following the arrest of a young person in connection with a burglary offence. Councillor Murphy also commented that the process from arrest to court appearance and conviction was conducted within a few weeks of the offence.</p> <p>Councillor Maqbool had received updates from West Town residents regarding the twenty two burglaries that had taken place in the area and that the issues were not being dealt with in a timely matter by the authorities.</p> <p>Agreed Action</p> <p>It was agreed that the Assistant Neighbourhood Manager would provide details of where the funding allocation for the Whitecross underpass was received.</p>	LA
5. Matters for Committee Decision	<p>Election of Vice Chair</p> <p>Nominations for the role of Vice Chairman were received for Councillors Maqbool and Sylvester. The nomination for Councillor Maqbool was seconded by Councillor Fitzgerald.</p> <p>The nomination for Councillor Sylvester was withdrawn due to the absence of a seconder.</p> <p>Councillor Maqbool was duly elected as Vice Chairman of the Peterborough West Neighbourhood Committee.</p>	
6. Open Session	<p>Attendees of the meeting were given the opportunity to ask questions and raise issues affecting the areas in which they lived. These included:</p> <ul style="list-style-type: none"> • In response to a question raised by Helen Prange regarding the removal of trees located at Sainsbury's in Bretton, Councillor Fletcher advised that the issues had been discussed at a recent Bretton Parish Council and a consultation with Enterprise Peterborough was underway to investigate installing suitable replacements such as shrubs. • Thanks were offered to the Community Council by John Green for the donation of funding which had provided sheds and water butts on allotments in Bretton. • In response to questions raised by David Hudson and Richard Hulcoon, the Assistant Neighbourhood Manager advised the Committee that a site visit had been conducted in the Peterborough West area to ascertain the issues surrounding grass cutting and other environmental issues. The Committee were also advised that a plan of action in order to deal with the landscape issues would be included in future initiatives for the area. 	

	<ul style="list-style-type: none"> • Following concerns raised regarding the installation of yellow lines at Atherston Avenue, Buckland Road and Walcott Walk areas, the Network Team Manager advised that the appeals procedure against the decision would need to be submitted via email or in writing. • Residents raised a number of issues concerning: <ul style="list-style-type: none"> ○ Improvements on paving slabs, which had not been included for all areas of Thorpe Meadows; ○ Overgrown weeds and grass in all ward areas of Peterborough West area; and ○ Public bins not being emptied. • In response to a question from Mr Steve Lee, Members advised that contractors providing services on behalf of Peterborough City Council were being monitored on performance of service delivery by the Council's Audit and Procurement teams. • In response to a question raised by Councillor Sylvester, Councillor Fitzgerald advised that the Enterprise Peterborough (EP) contract had a number of years before the contract renewal was due; however if the Council found that EP were not delivering services within the contract specifications, then consideration should be given to pursue the withdrawal of the contract. • Councillor Fitzgerald advised the Neighbourhood Committee that Peterborough City Council had lost Government funding of £8 million pounds, which was the reason for this year's Council Tax rise. • Councillor Murphy highlighted that the issues being experienced by EP was largely due to funding cuts and lack of staff training. • In a response to a questions raised by Councillor Murphy over the Greenwood House and Welland House consultation, the Cabinet Member for Adult Social Care advised that the consultation paper was due to launch over the closure of the two care homes. The Neighbourhood Committee was also advised that the consultation would explore whether private organisations would provide a cheaper service and would end in November. • In response to a question raised by Judi Broadhead regarding vehicles using the Winslow Road as a turning place, the Network Team Manager advised that the situation was being monitored and that a response would be provided in due course. • Judi Broadhead requested that consideration should be 	
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	<p>given to producing signs advising on the correct use of the recently installed recycle bins in the Ledbury Road area.</p> <ul style="list-style-type: none"> • In response to a question raised by Richard Hulcoon, regarding barrier installation for Westfield Road, the Assistant Neighbourhood Manager advised that funding was being explored. • In a question raise about the former hospital site, Councillor Arculus advised that the Council had included the proposals for the former Peterborough District Hospital (PDH) site within its Supplementary Planning Document; however the Primary Care Trust would receive funds from the sale of the site. The Principal Strategic Planning Officer also advised that that Council had included what the preferred options were for the site. In addition, the Principal Strategic Planning Officer advised that when a planning application was submitted for the former PDH site, developers would be encouraged to include results of any public consultation conducted within the proposals. • Councillor Maqbool advised that along with Councillor Dalton, they would be in contact with residents over any proposals put forward for the former PDH site. <p>Agreed Actions</p> <p>The Assistant Neighbourhood Manager would:</p> <ul style="list-style-type: none"> • Provide an update at the next meeting on the proposed replacements for trees that had been removed at the roundabout near Sainsbury's in Peterborough; • Liaise with Ravensthorpe residents over the bio diversity issues currently being experienced and provide feedback at the next meeting; • The results of the parking consultation conducted for the Atherston Avenue, Walcott Walk and Buckland Road, which led to the proposal of installing yellow lines, would be provided at the next meeting; and • Contact the Procurement Team and invite them to attend the next meeting of Neighbourhood Committee in order to provide feedback on the monitoring of the EP contract. <p>It was also agreed that Enterprise Peterborough would attend the next meeting to provide feedback on the issues raised regarding kerbside paving, weed clearing and methods of reporting maintenance issues.</p>	<p>LA</p> <p>LA</p> <p>LA</p> <p>LA</p> <p>Richard Oldfield</p>
<p>7. Updates on Matters of Interest Relevant to the Committee</p>	<p>a) Peterborough Statement of Community Involvement</p> <p>The Neighbourhood Committee received a presentation of the Statement of Community Involvement (SCI) from the Principal Strategic Planning Officer, which was adopted in 2008 and would feed into various planning documents and set out how the public</p>	

	<p>would become involved in the planning stages. The Committee was also advised that the SCI document had been updated to incorporate the changes made over the previous twelve months due to the introduction of the Localism Act.</p> <p>Comments and responses to questions were as follows:</p> <ul style="list-style-type: none"> • In response to a question raised by Steve Lee, the Principal Strategic Planning Officer advised that ten days support would be provided by the Council for each community wishing to comprise their own supplementary planning document. The Committee was also advised that the SCI document provided details on where further advice and support would be available. • In response to a question raised by Steve Lee, the Principal Strategic Planning Officer advised that the Community Action Planning process would be an appropriate route in which to include the community's proposals for access improvements for the railway station. • Councillor Fitzgerald advised that the Leader of the Council was investigating the issue in terms of access to the land on the station quarter and how the land would be made available to receive improvements. 	
	<p>b) Neighbourhood Committee budget update and suggestions for current financial year</p> <p>The Neighbourhood Committee received an update from the Assistant Neighbourhood Manager on the funding allocation for the 2012/13 £25,000 budget for the Peterborough West Neighbourhood Committee. The Committee was also advised that funding had also been carried forward to install measures for verge parking.</p> <p>The Assistant Neighbourhood Manager advised the Committee that any member of the community that had ideas on how the funding should be allocated, they would be required to direct them towards their local Councillors. A discussion on how the funding would be allocated would be discussed at the next Neighbourhood Committee meeting.</p> <p>Key points within the presentation were as follows:</p> <ul style="list-style-type: none"> • Currently working on out door green gyms from a previous budget. Now consulting with residents and full updates would be provided at the next meeting. <p>Comments and responses to questions were as follows:</p> <ul style="list-style-type: none"> • In response to a question regarding how the funding would be utilised for larger neighbourhood projects, the Assistant Neighbourhood Manager advised that some ward areas in 	

<p>other Neighbourhood Committees had pooled their £25,000 allocation for larger projects.</p>	
<p>c) Verge Parking Plans</p> <p>The Neighbourhood Committee received an update from the Network Team Manger on the proposed options to make improvements to the area in order to stop verge parking.</p> <p>The options to stop verge parking for Hartwell Way, Holdfield, Raleigh Way and Swanspool, were as follows:</p> <ol style="list-style-type: none"> 1. Install a high earth bund between the junctions of Hartwell Way and Holdfield, which would cost c£1,000; 2. Create an unrestricted length of parking on the road. This would require the revocation of the clearway and the introduction of double yellow lines to control where the parking was permitted. Additional clearway signs would be required on Hartwell Way near the junctions with Raleigh Way and the signs at the entrance to Swanspool would be removed. This option would cost c£12,500; or 3. Create a small area of grasscrete, including the installation of parking signs between Raleigh Way and Swanspool, which would cost c£2,500 for a 10m length (sufficient to park 2 vehicles). <p>Comments and responses to questions were as follows:</p> <ul style="list-style-type: none"> • In response to a question raised about the maintenance of the high earth bunding, the Network Team Manager advised that these would be grassed and could therefore be mown in the same manner as other verges through the Council's existing grounds maintenance contract. • Councillor Murphy commented that enforcement should be considered in addressing the damage caused by residents at Holdfield. • Councillor Murphy asked that residents consider the option of forming a focus group in order to tackle the parking issues being experienced and to discuss the deterrent options that had been put forward. • Councillor Murphy highlighted that Grange Road was becoming dilapidated and should be investigated in order to ascertain what had caused the issue. • In response to a question raised about whether consideration should be given to install wooden posts, the Network Team Manager advised that the post option would cost considerably more than the installation of grass bunds. • A number of residents commented that the introduction of grass bunds in the North Bretton area had proved to be 	

	<p>successful in discouraging verge parking.</p> <ul style="list-style-type: none"> The Network Team Manager advised that although the funding had been allocated towards the parking improvement project, the Neighbourhood Committee was required to inform the Network Team on which option they wanted to adopt. <p>Agreed Actions</p> <p>It was agreed that the residents and ward Councillors would highlight the preferred option for the verge parking improvements with the Assistant Neighbourhood Manager.</p>	
8. Next Meeting	The next meeting of the Neighbourhood Committee was due to be held on 15 October 2012, Copland Centre, Bretton.	

Meeting Closed 9 pm

ACTIONS

DATE	ACTION	WHO AND WHEN?	STATUS
2 July 2012	Provide details of where the funding allocation for the Whitecross underpass was received.	Assistant Neighbourhood Manager	
	Provide an update at the next meeting on the proposed replacements for trees that had been removed at the roundabout near Sainsbury's in Peterborough;	Assistant Neighbourhood Manager	
	Liaise with Ravensthorpe residents over the bio diversity issues currently being experienced and provide feedback at the next meeting;	Assistant Neighbourhood Manager	
	The results of the parking consultation conducted for the Atherston Avenue, Walcott Walk and Buckland Road, which led to the proposal of installing yellow lines, would be provided at the next meeting; and	Assistant Neighbourhood Manager	
	Contact the Procurement Team and invite them to attend the next meeting of Neighbourhood Committee in order to provide feedback on the monitoring of the EP contract.	Assistant Neighbourhood Manager	
	Indicate the preferred option for the verge parking improvements with the Assistant Neighbourhood Manager.	Ward Councillors/Residents	

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PETERBOROUGH WEST NEIGHBOURHOOD COMMITTEE	Agenda Item. 5
DATE: 15 October 2012	PUBLIC REPORT

CAPITAL BUDGET ALLOCATION 2012/13

R E C O M M E N D A T I O N S
FROM: Julie Rivett, Neighbourhood Manager (North and West)
<p>That this Neighbourhood Committee:</p> <ol style="list-style-type: none"> 1. Considers the proposals for allocation of the capital budget of £25,000 for 2012/13; 2. Approves the proposals which will receive an allocation of the budget; 3. Agrees to a reduction in the individual allocations should the approved proposals exceed the £25,000 budget, to be determined by the Neighbourhood Manager. 4. Agrees that the Neighbourhood Manager will be responsible for determining the final detail of the project in consultation with ward councillors and other relevant parties.

1. PURPOSE

- 1.1 This report sets out proposals for allocating the capital budget of £25,000 for 2012/13 for the Peterborough West Neighbourhood Committee.

2. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY, COMMUNITY ACTION PLAN AND DELEGATIONS

- 2.1 Neighbourhood Committees should contribute across the full range of Sustainable Community Strategy priorities, which are:
- Creating opportunities – tackling inequalities (Safer / Stronger)
 - Creating strong and supportive communities (Safer / Stronger)
 - Creating the country's environment capital (Greener / Cleaner)
 - Delivering substantial and sustainable growth (Safer / Stronger)
- 2.2 The proposed projects represent interventions that directly support priorities within the Community Action Plan a) improving parks and opens spaces b) improving local community facilities
- 2.3 This report is for the committee to consider under its delegated executive function 3.13.5, 'to determine the investment of identified and delegated funding to support local priorities contained within the Community Action Plan'.

3. CAPITAL BUDGET ALLOCATION 2012/13

- 3.1 The following projects have been proposed by Members. Approval for each will be subject to the projects being costed within budget.

The combined estimated cost of the proposed capital projects is as follows:

Bretton North Ward Contribution towards providing additional parking in Heltwate – proposed by Cllr Wayne Fitzgerald – approximately £10,000

The Heltwate area has recently seen the building of new houses to replace some of the flats that were in a poor condition. Whilst this has greatly improved the look of the area it has revealed a major shortage in parking. Additionally, the houses are opposite a school which means that parking is already an issue in the area.

Discussions and negotiations are currently underway with the appropriate officers and Councillors. They propose that the Neighbourhood Committee provide a contribution towards the cost of this work in order to ensure that work is completed with the maximum number of parking spaces created in the area.

Bretton North Ward Additional Water features for Bretton Water Park – Proposed by Cllr Wayne Fitzgerald - approximately £7000

Bretton Water Park has seen a large increase in the amount of visitors to the park over the past years and has become increasingly popular as a free attraction to local families. At the height of the season it can attract over 250 children at any one time

It is acknowledged that the Bretton North ward is one of the most affected by child poverty in the city with 35% of children within the ward living in poverty. There is less likely to be any disposable income for leisure activities. Additional facilities at Bretton Park would contribute to the free facilities within the area and also gives the opportunity for families to come together.

Bretton North Ward Contribution towards equipment to reinstate a park at Mewburn – proposed by Cllr Ann Sylvester – approximately £2000

A local group of mums in the Oldbrook and Mewburn area of North Bretton have formed a constituted group in order to reinstate the park in the area. This group will be consulting with residents in the area on suitable equipment and the layout of the park. The group would like to provide some play equipment for disabled children. Officers from the Neighbourhoods and Enterprise teams have been working with residents to develop this idea and ensure the area is managed appropriately

Bretton Way separates Mewburn and Oldbrook from the rest of North Bretton therefore making it difficult for young children to access a play area.

As with Bretton Water Park, It is acknowledged that the Bretton North ward is one of the most affected by child poverty in the city with 35% of children within the ward living in poverty. There is less likely to be any disposable income for leisure activities. Additional facilities at Bretton Park would contribute to the free facilities within the area and also gives the opportunity for families to come together.

Bretton South Ward Contribution towards upgrading the Ringwood Pavilion and Car Park – proposed by Cllr Michael Fletcher – approximately £6000

The car park at Ringwood currently serves as a parking area for the play park, those using the pavilion for football and the local bowling green.

Parking at the site is becoming increasingly difficult and increased parking spaces are required closer to the pavilion.

There is also an issue with gravel from the car park being transferred on to the bowls green and the new renovation works would prevent this.

4. CONSULTATION

- 4.1 The final spend recommendations have been discussed with all elected members, the local community first panel and the young peoples forum together with relevant service areas that will take on the project management to implement once spends have been fully approved. There will also be further consultation events to choose the specific equipment (within the scope of the budget)

5. REASONS

- 5.1 The budget assigned to Neighborhood Committees was assigned specifically to spend on projects which address priorities from the communities for each Neighborhood Committee area. To enable the £25K to be spent within this financial year Members were asked to bring forward capital spend projects which helped to meet some of these emerging priorities. This active Member involvement ensures the money is spent on the most appropriate projects to benefit communities.

6. ALTERNATIVE OPTIONS

- 6.1 Not to spend the money. This would lead to proposed local projects not receiving funding resulting in no benefit to the local area.

7. IMPLICATIONS

- 7.1 The proposed projects represent interventions that directly support priorities within the Community Action Plan a) improving parks and opens spaces b) improving facilities for young people).

All proposed projects relate to capital expenditure but may have revenue implications for on-going maintenance. In all cases where this applies, agreement has been made with the respective service area to absorb these costs.

8. NEXT STEPS

- 8.1 If the proposals set out are agreed, the Neighbourhood Manager will be responsible for ensuring the project is delivered and spend is allocated in a timely manner and in accordance with the Council's Financial Regulations. A regular monitoring report will be provided for Members to be able to scrutinise progress and measure the impact of the investment.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985
N/A

10. APPENDICES

N/A

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